# RESPONSE ACTION CONTRACT 2 MONTHLY PROGRESS REPORT & COST REVIEW

US EPA RECORDS CENTER REGION 5

CONTRACT No. EP-S1-06-03	CONTRACTOR Nobis Engineering, Inc.
TO No. <b>011- RSBD-B51Q</b>	TO NAME Milwaukee Solvay Coke and Gas RI/FS OS
REPORTING PERIOD May 31, 2008 – June 27, 2008	A021
TOPO Denise C. Boone	DUE DATE July 27, 2008

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Work Assignment. Then, document your review by completing this form and return it to Diana King, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YES	NO	N/A
LOE charged is appropriate for work accomplished	Y	1. (2.) 2. 2. (2.)	
Labor mix is appropriate	Y.		`
Hours charged by labor category are within the Approved Work Plan Budget	Y	: 	
ODC (e.g., reproduction, telephone, mail, courier, etc.)	ā	t e.	Y
Computer charges			Y
Travel .			Y
Equipment			Y
Level of team subcontractor effort charged is commensurate with progress	Υ		
Pool/Non-Team subcontractor (e.g., drillers, analytical laboratories, etc.) costs are reasonable and appropriate			
NON-TEAM SUBCONTRACTOR(S):			Y

<sup>\*\*</sup> PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION \*\*

RAC2 Monthly Invoice Review Checklist

## **CONTRACTOR PERFORMANCE EVALUATION**

RATING	OUTSTANDING	EXCELLENT	GOOD	FAIR	POOR	UNSATISFACTORY
CRITERIA	5	4	3	2	1 1	0
QUALITY OF SERVICE/PRODUCT	<b>Y</b>					
COST CONTROL	Υ					
TIMELINESS OF PERFORMANCE	Υ				-	
BUSINESS RELATIONS	· Y					

HELAHORO							
DETERMI	NATIO	ON:					
<u>YY</u> _		ces performed appear to be rea	-		•	e dollars/ho	urs invoiced
. :	adeq	ional supportino uately supports mentation).	•				and
Cos		recommended ded below.	for suspensio	n since they	cannot be ve	erified. See	comments
ADDITION	IAL C	OMMENTS:					
_ <i><u>Denise</u> T.</i> EPA Task		Project Office		y 18, 2008 re			

EPA Contract PO Use Only							
Reviewing Contractor							
PO Initials							
Date Reviewed							

# MONTHLY PROGRESS REPORT EPA CONTRACT NO. EP-S1-06-03 TASK ORDER NO. 0011-RS-BD-B51Q MILWAUKEE SOLVAY COKE & GAS SUPERFUND SITE, MILWAUKEE, WI Nobis Project No. 80011 TOPO: D. Boone

**ACTIVITY: REMEDIAL INVESTIGATION/FEASIBILITY STUDY OVERSIGHT** 

## Technical Progress (May 31, 2008 - June 27, 2008)

### **Progress for Month**

- Task 01 Prepared the May 2008 Monthly Progress Report and Invoice and electronically submitted to EPA on June 19, 2008.
- Task 01 Performed routine communication with the EPA TOPO and Team Subcontractor Weston Solutions' Technical Lead regarding overall Task Order status and technical issues.
- Task 01 Collected previous electronic version project reports and documentation from team subcontractor Weston Solutions in order to complete Nobis' task order correspondence files.

#### Potential Issues/Problems

No potential issues or problems were identified during this reporting period.

#### **Corrective Actions**

No corrective actions were required during this reporting period.

### **Analytical Summary (Non-CLP)**

No analytical activities occurred during this reporting period.

#### Cost/Schedule

- The total Level of Effort (LOE) invoiced this reporting period is technical hours and \$1,441.42, which represents a cumulative total of LOE and \$51,137.89. Team Subcontractor LOE and costs are included in the totals for this reporting period. This cost reflects the effort by the Nobis Team in accomplishing the tasks summarized herein. Reports 1, 1A, 1B, 2, 3, and 3A show a detailed breakdown of all costs to the task level.
- Report 1 Task Level Specific Detail Report reflects the total hours that were incurred during the reporting period for both Nobis and any Team Subcontractors. The activities discussed in the technical progress section reflect the level of effort *incurred* during this reporting period.

•	Report 3 includes established by EPA	an expenditure was distributed a	limit at the task mong each task.	level. The	expenditure lim	nit
					(	
				·		
				v.		

## REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering Contract Number: EP-\$1-06-03

SSID: B51Q State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD Operable Unit: 00 TO Type: Term Type Work:

Task Order Status: On-going Performance Based: N

**Contract Period: Base** 

TO Period of Performance Start: 5/23/2007 TO Period of Performance End: 6/30/2009

Reporting Period From: 5/31/2008 Reporting Period To: 6/27/2008

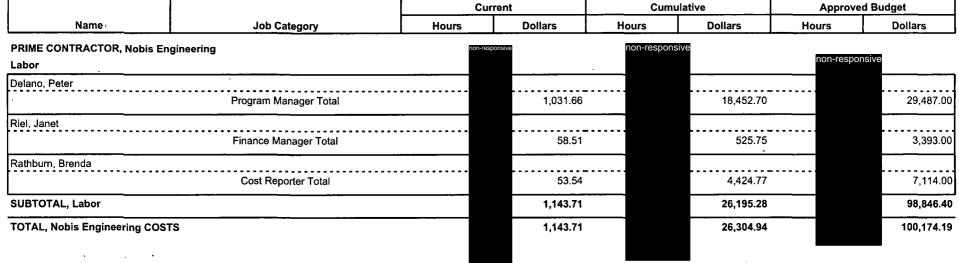
Invoice Date: 7/17/2008 Invoice Number: A021

**Invoice Purpose: Monthly Progress** 

Task Category: Project planning and support

Task Number: 01

Task Title: Proj. Planning & Support



## REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering
Contract Number: EP-S1-06-03

SSID: B51Q State: Wisconsin Region: New England Work Area: RI/FS Oversight

Action ID: BD
Operable Unit: 00
TO Type: Term
Type Work:

Task Order Status: On-going Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007 TO Period of Performance End: 6/30/2009

Reporting Period From: 5/31/2008 Reporting Period To: 6/27/2008

Invoice Date: 7/17/2008
Invoice Number: A021

50,575.17

**Invoice Purpose: Monthly Progress** 

Task Category: Project planning and support

143,876.70

Task Number: 01

Task Title: Proj. Planning & Support

SUBTOTAL, TASK 01 COSTS

Current Cumulative **Approved Budget Dollars Dollars** Name **Job Category** Hours Hours Hours **Dollars TEAM SUB CONTRACTOR, Weston Solutions** non-responsive non-responsive Labor Mehl Jr, Richard H 244.17 14,512.12 Engineer Sr Total 30,000.13 Jackson, Louisa J Cost Reporter Total 53.54 1,171 87 1,801.40 SUBTOTAL, Labor 297.71 24,051.83 41,839.33 **TOTAL, Weston Solutions COSTS** 297.71 24,270.23 43,702.51 SUBTOTALS FOR T E AND TEAM SUBS) udget Hd **Dollars** Ηοι **Dollars** Name **Job Category** Hour **Dollars** SUBTOTAL, LABOR 1,441.42 50,247.11 140,685.73 328.06 SUBTOTAL, OTHER DIRECT COSTS 0.00 3.190.97 0.00 0.00 0.00 SUBTOTAL, SUBPOOL SUBTOTAL, SUBPOOL FEE 0.00 0.00 0.00

**TOTALS FOR TASK ORDER 011 (ALL TASKS)** 

1,441.42

# **REPORT 1: TASK ORDER -- Task Level Specific Detail Report**

		Cu	rrent	Cumi	ulative	Approve	d Budget
Name	Job Category	Hours	Dollars	Hours	Dollars	Hours	Dollars
TOTAL LABOR	`	non-respons	4 444 40	non-responsive		non-responsi	Ve 269 726 10
TOTAL LABOR			1,441.42		50,809.83	nen respensi	000,720.10
TOTAL OTHER DIRECT COSTS	_		0.00		328.06		18,747.81
TOTAL SUBPOOL			0.00		0.00		0 00
TOTAL SUBPOOL FEE	•		0 00		0.00		0.00
TOTAL TASK ORDER 011 COSTS			1,441.42		51,137.89		387,474.00
	Average Hourly Rate	•	169.58		158.29		142.97
Expe	nditure Limit Hours/Dollars		-		164,888.00		
Expenditu	re Limit Other Direct Costs				0.00		
Expenditure Lin	nit Subpool (Fee Included)	٦			0.00		
	Total Expenditure Limit				164,888.00		
Appro	oved Budget Hours/Dollars						368,726.19
Approved	Budget Other Direct Costs	•					18,747.81
Approved Budg	et Subpool (Fee Included)						0.00
	Total Approved Budget			•			387,474.00

## **REPORT 2: Current Month & Cumulative Status Report**

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI Action Code: BD

Contractor Name: Nobis Engineering Contractor Number: EP-S1-06-03

SSID: B51Q State: Wisconsin

Region: New England

Work Area Code: RI/FS Oversight

Action Code: BD
Operable Unit: 00
TO Type: Term
Type Work:

Task Order Status: On-going Performanced Based: N

Contract Period: Base

Period of Performance Start: 5/23/2007 Period of Performance End: 6/30/2009 Reporting Period From: 5/31/2008 Reporting Period To: 6/27/2008

Invoice Date: 7/17/2008
Invoice Number: A021

**Invoice Purpose: Monthly Progress** 

#### **Current Month**

Task No.	Task Cat. Code	Labor Hours		Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr	non-res	1,441.42	0.00	0.00	0.00	1,441.42
01	l' '' l	Program Manager		1,771.72	0.00	0.00	0.00	1,771,76
	i	Finance Manager		ľ				
	}	Cost Reporter						
	ľ	Total				r		
Task Order	Totals	10.00		1,441.42	0.00	0.00	0.00	1,441.42
Cumulative	<u>To-Date</u>					ì		,
Task	Task Cat.					<del></del>	····	
No.	Code	Labor Hours		Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr	ľ	50,247.11	328.06	0.00	0.00	50,575.17
	ĺ	Geologist Sr						
		Program Manager						
	i i	Finance Manager			1			
		Cost Reporter						
	~.	Contract Manager		ì				
		Project Administrator						
		Total	3					
09	RR	Program Manager		5,62.72	0.00	0 00	0.00	562.72
		Total						
Task Order	Totals		3.	50,809.83	328.06	0.00	0.00	51,137.89
Task Order	Expenditure Li	imit						164,888.00

## REPORT 3: Variance Report Based on Expended to Date - Task Level

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

Work Area Code: RI/FS Oversight

**Action Code: BD** 

Funding Type: Site Characterization

Task Order Status: On-going

TO Period of Performance Start: 5/23/2007 TO Period of Performance End: 6/30/2009

Reporting Period From: 5/31/2008 Reporting Period To: 6/27/2008

Invoice Date: 7/17/2008

Invoice Number: A021

			_				Variance Based On Approved Budget Approved Budget					Variance Based On Expenditure Limit			
Task No.	Task Cat. Code	, Task Title	Cumulative Hours	Cumulative Loaded Dollars Involced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Hours	Dollars	% Hours Involced	% Dollars Involced	% Inv'd + Incr'd But Not Inv'd	Hours	Dollars	% Hours Involced	% Dollars Involced
01	PP	Proj. Planning & Support	non-responsi	e 50,575.17	0.00	50,575 17	non-respons	143,876.70	non-responsi	35.15%	35 15%	non-respons	127,140 00	non-respons	39.78%
02	CR	Community Involvement		0 00	0.00	0.00		6,870.60		0.00%	0 00%		0 00		0.00%
03	Fi	Field Investigation/Data		0 00	0 00	0.00		101,803.85		0 00%	0 00%		27,905 64		0.00%
09	RR	Remedial Investigation R		562.72	0.00	562.72		48,745 62		1.15%	1.15%		3,096 46		18.17%
10	RV	PRP Identif. & Screening		0.00	0 00	0 00		33,960.65		0 00%	0.00%		2,365 60		0 00%
11	RP	PRP Eval. Remedial Alt.		0 00	0.00	0.00		15,549 40		0 00%	0.00%		1,576 20		0.00%
12	FS	PRP Feasibility Study Rpt		0 00	0.00	0 00		20,417.20		0 00%	0.00%		1,795 20		0 00%
13	PR	Post RI/FS Support		0 00	0.00	` 0.00		14,728.26		0 00%	0 00%		1,008.90		0 00%
15	co	Task Order Closeout		0 00	0.00	0.00		1,521.72		0 00%	0 00%		0.00		0.00%
TOTAL				51,137.89	0.00	51,137.89		387,474.00		13.20%	13.20%		164,888.00		31.01%

## REPORT 3A: Variance Report Based on Estimate At Completion - Task Level

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

Work Area Code: RI/FS Oversight

Action Code: BD

Funding Type: Site Characterization

Task Order Status: On-going

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

Reporting Period From: 5/31/2008

Reporting Period To: 6/27/2008

Invoice Date: 7/17/2008
Invoice Number: A021

							Variance Based On Approved Budget Approved Budget		Estimated Cost At Completion		Variance Based On Estimate At Completio				
Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Involced	Dollars Incurred But Not Invoiced	Total Involced + Incurred But Not Involced	Hours	Dollars	% Hours Invoiced	% Dollars Involced	% Inv'd + Incr'd But Not Inv'd	Hours	Dollars	% Hours	% Dollars Involced
01 ,	PP	Proj Planning & Support	non-respons	ve 50,575.17	0 00	50,575.17	non-responsiv	143,876.70	non-respons	35 15%	35.15%	non-responsiv	143,876 70	non-respor	35 15%
02	CR	Community Involvement		0.00	0.00	0.00		6,870.60		0.00%	0 00%		6,870.60		0.00%
03	FI	Field Investigation/Data		0.00	0 00	0 00		101,803 85		0 00%	0.00%		101,803.85		0 00%
09	RR	Remedial Investigation R		562 72	0.00	562.72		48,745 62		1.15%	1 15%		48,745 62		1 15%
10	RV	PRP Identif & Screening		0.00	0.00	0.00		33,960.65		0 00%	0.00%		33,960.65		0.00%
11	RP	PRP Eval Remedial Alt		0 00	0 00	0.00		15,549 40		0 00%	0.00%		15,549.40		0 00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0.00		20,417.20		0 00%	0.00%		20,417.20		0 00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		14,728 26		0.00%	0 00%		14,728 26		0 00%
15	со	Task Order Closeout		0 00	0.00	0 00		1,521.72		0 00%	0.00%		1,521.72		0 00%
TOTAL				51,137.89	0.00	51,137.89		387,474.00		13.20%	13.20%		387,474.00		13.20%

Standard Form 1034 Revised January 1980 Department of the Treasur 1 TFRM 4-2000 1034-118	ry			VOUCHER NO A021			
		SHMENT AND LOCATION AGENCY		DATE VOUCHER PREPARED	y 17, 2008	<del></del>	SCHEDULÉ NO
Research Tria	ingle Park iagement Ce	nter (D143-02)		CONTRACT NUMBER AND DEP-S1-06-03 9/21/06 REQUISITION NUMBER AND		PAID BY	
PAYEE'S NAME AND	18 (	ois Engineering, Inc. Chenell Drive cord, NH 03301		<u> </u>	7	-	DATE INVOICE RECEIVED
ADDRESS						·	PAYEE'S ACCT NUMBER
If questions on SHIPPED FROM	this invoice,	call 603-724-6230, Ja	anet Riel, Finance Ma TO	nager		WEIGHT	GOVERNMENT B/L NUMBER
NUMBER AND DATE	DATE OF	(Enter	ARTICLES OR SE description, item number of		QUAN- TITY	UNIT PRICE	AMOUNT
OF ORDER	OR SERVIC	i '	schedule, and other information	• • • •		COST PER	(9)
	05/31/08 - 0	6/27/08 Task		B51Q, Milwaukee Solvay	/ Coke & Gas	<u></u>	\$1,441.42
(Use continuation sheet if	necessary)  APPROVEI	COR	(Payee must NOT us	se the space below) CHANGE RATE	·	TOTA	L \$1,441.42
PAYMENT: PROVISIONAL	AFFROVE	-\$	.  2^	=\$1.00	DIFFERENC	ES	
COMPLETE	ΒΥ	2	L.	-\$1.00			
PARTIAL							
FINAL		• /		$\triangle$	Amount verific	d; correct for	
PROGRESS ADVANCE	TITLE			<i>/</i>	(Signeture or initials	,	
Pursuant to authority ves	ted in me, I certify t	hat this unumber is correct age					
07/17/08 (Date)	Peter D		TUIN	Princi	pal	(Tible)	
	Peter D	elano	(ficer)	Princi NG CLASSIFICATION	pal	(Tiba)	
	Peter D	elano	(ficer)		pal	(Title)	
		elano (Authorited Carilly 169 O	(ficer)	NG CLASSIFICATION	pal		ame of Banki)
(Date)		elano (Authorized Certiffing O	ACCOUNTIN	NG CLASSIFICATION	pal		ame of Bank)
(Date)  P CHECK NUMBER A I D CASH B Y \$  1 When stated in to 2 if the ability to cotherwise the app	R oreign currency, i certify and auth proving officer wil	elano (Authorized Caritlying O	ACCOUNTING ACCOUNT OF U.S. TREAS  ATE  Third in one person, one id, over his official title	URY CHECK NO PAYEE 3 a signature is necessary:	pal		ame of Bank)
P CHECK NUMBER A I D CASH B Y \$  1 When stated in for otherwise the app 3 When a voucher or corporate name	reign currency, i certify and auth proving officer wil is receipted in th e, as well as the	elano (Authorized Carth) fig O	ACCOUNT OF U.S. TREAS  ATE  This indicate in one person, one id, over his official title corporation, the name of the	NG CLASSIFICATION  URY CHECK NO  PAYEE 3	pal	ON (Ma	ame of Bank)

### PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Faiture to furnish this information will hinder discharge of the payment obligation.

Substitute for Form 1035

# PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

Contractor: Nobis Engineering

Voucher No: A021 Schedule No:

**Continuation Sheet** 

Environmental Protection Agency, Washington, DC 20460

Sheet No: 26

TASK ORDER MONTHLY INVOICE - Task Order 011-RS-BD-B51Q, Milwaukee Solvay Coke & Gas Site, WI Saturday, May 31, 2008 - Friday, June 27, 2008

non-responsive

HOURS: Prime Current

Cumulative

FUNDING AMOUNT:

\$164,888.00

EXPENDITURE LIMIT:

\$164,888.00

Chemist Sr

Chemist Mid

Engineer Sr

Engineer Mid

Engineer Jr

**Environ Scientist Sr** 

Environ Scientist Mid

Environ Scientist Jr

Geologist Sr

Geologist Mid

Geologist Jr

Risk Assessor Sr

Risk Assessor Mid

Technician (CAD/GIS) Sr

Technician (CAD/GIS) Mid

Technician-Field Sr

Technician-Field Mid

Technician-Field Jr

Toxicologist Sr

Toxicologist Mid

Program Manager

Finance Manager

Cost Reporter

Contract Manager

Subcontract Administrator

H&S Officer Sr

H&S Officer Mid

Duning & Administration

Project Administrator

TOTAL

**Team Subcontractors** 

Chemist Sr

Chemist Mid

Engineer Sr

Engineer Mid

Engineer Jr

Environ Scientist Sr

**Environ Scientist Mid** 

Environ Scientist Jr

Geologist Sr

Geologist Mid

Geologist Jr

Risk Assessor Sr

Risk Assessor Mid

Technician (CAD/GIS) Sr

Technician (CAD/GIS) Mid

Company Co

Engineering

Substitute for Form 1035

# PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

Contractor: Nobis Engineering

Voucher No: A021 Schedule No:

**Continuation Sheet** 

Environmental Protection Agency, Washington, DC 20460

Sheet No: 27

Technician-Field Sr	non-res	sponsive
Technician-Field Mid		
Technician-Fleid Jr		
Toxicologist Sr		
Toxicologist Mid		
Program Manager		
Finance Manager		
Cost Reporter		
Contract Manager		
Subcontract Administrator		
H&S Officer Sr		
H&S Officer Mid		
Project Administrator		
TOTAL		

COSTS:

CUO	13:

Direct Labor	
Other Direct Costs	
Travel	
Team Subcontractors Costs	
- Weston Solutions	
- Avatar Environmentat	•
Subpool	
Total Direct Costs	
Subpool Fee	
Amount Claimed	

Current	Cumulative
1,143.71	26,758.00
0.00	109.66
0.00	0.00
297.71	24,270.23
297.71	24,270.23
0.00	0.00
0.00	0.00
1,441.42	51,137.89
0.00	0.00
1,441.42	51,137.89

# RESPONSE ACTION CONTRACT 2 MONTHLY PROGRESS REPORT COST REVIEW

EP-S1-06-03	Contractor	Nobis Engineering, Inc.  Milwaukee Solvey Coke & Gas RI/FS OS	
011-RSBD-B51Q	TO Name		
May 31, 2008 to June 27, 2008	Inv#	A021	
Denise C. Boone	Due Date	7/27/2008	
	011-RSBD-B51Q May 31, 2008 to June 27, 2008	011-RSBD-B51Q TO Name  May 31, 2008 to June 27, 2008	

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Task Order. Then, document your review by completing this form and return it to Diana King, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YE\$	NO *	N/A
LOE charged is appropriate for work accomplished			
Labor mix is appropriate			
Hours charged by labor category are within the Approved Work Plan Budget			
ODCs (e.g., reproduction, telephone, mail, courier, etc.)			
Computer Charges			
Travel			
Equipment			
Level of team subcontractor (e.g. drillers, analytical laboratories, etc.) costs are reasonable and appropriate			
NON-TEAM SUBCONTRACTOR NAME(S):		·	,

<sup>\*</sup> PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION.

# RESPONSE ACTION CONTRACT 2 MONTHLY PROGRESS REPORT COST REVIEW

Rating:	Outstanding	Excellent	Good	Fair	Poor	Unsatisfactory
Criteria:	5	4	3	2	1	0
Quality of						
Service/Product						
Cost Control						
Timeliness of Performance						
Business Relations			-,			

Determination:						
	Services Perforr and appear to be	-			the dollar/hours i	nvoiced
	Additional suppo supports payme	_	•		ne contractor and documentation)	adequately
	Costs are recom_ provided below.	mended for su	spension since	e they canno	t be verified. See	e comments
		,	<b>5</b>			
ADDITIONAL CO	OMMENTS:					
,			-			
EPA Task Order F	Project Officer			-	Date	<u> </u>
		,			PA Contract PO Us	se Only
			-	Reviewing Cor Date Reviewer	ntract PO Initials	

DENISE BOONE/R5/USEPA/US То

07/18/2008 03:13 PM

Subject Nobis Engineering, Inc, Contract #EP-S1-06-03, Task Order # 0011-RS-BD-B51Q



Region 1 Monthly Progress Rpt May 31 June 27 2008 EP-S1-06-03.doc